

Alabama Board of Examiners of Assisted Living Administrators
Regular Board Meeting

Date: Thursday, May 21, 2015
Time: 1:30 p.m.

Place: 2740 Zelda Road, Ste. 3B
Montgomery, AL

Members Present: Ms. Ginger Fletcher
Mr. Renee Barnard
Ms. Angie Smith
Ms. Tammy Bowman
Ms. Bettye Bambarger
Ms. Martha Stokes
Mr. Leonard Gibson

Members Absent: Ms. Cindy Lewis

Others Present: Ms. Amy Findley, Executive Director
Mr. Jeff Long

Call to Order: The regular meeting of the Board was called to order at 1:30 p.m. by Chair, Ginger Fletcher.

Welcome Board Member – Leonard Gibson was appointed by the Governor to fill Vivian Readus' position as an Assisted Living Administrator.

Leonard Gibson took the board member oath.

Agenda: Jeff Long with the Attorney General's office requested the board talk about the FTC v/s the NC Dental Board. Amy Findley requested that the agenda be amended to add Jeff's recommendation and Fraud under New Business.

Martha Stokes motioned to approve the agenda with changes, Bettye Bambarger seconded the motion. There was no discussion and the motion was unanimously approved by, Renee Barnard, Angie Smith, Tammy Bowman, Ginger Fletcher, Leonard Gibson, Bettye Bambarger, and Martha Stokes.

BOE Budget: Amy Findley presented the board with the budget reports. Also included in the report were Amy Findley's vacation and sick leave balances.

Minutes for Approval: The board was submitted the minutes from January 15, 2015.

Renee Barnard motioned to approve the January 15, 2015 minutes as distributed, Angie Smith seconded the motion. There was no discussion and the motion was unanimously approved by, Renee Barnard, Angie Smith, Tammy Bowman, Ginger Fletcher, Leonard Gibson, Bettye Bambarger, and Martha Stokes.

New Business:

Amy Findley reported to the board that the University of South Alabama Continuing Education Department requests CEUs from the board. In the approval letter to all sponsors it states:

Certificates should be given to assisted living administrators for attending the program and should include the name, date, and location of the program, the name of the sponsor, the administrators' name and the number of classroom hours attended.

USA has only been giving out transcripts that do not have all of the information needed. The rules and regulations for the BOEALA States:

135-X-6-.01 (3)

(3) Upon completion of an approved program of study, the sponsor or sponsors of the program shall issue certificates of attendance or other evidence of attendance satisfactory to the Board.

Discussion was held.

Angie Smith motioned to accept transcripts from USA as long as they have the date, location, course name, CEU total and Sponsor name on them, Tammy Bowman seconded the motion. There was no discussion and the motion was unanimously approved by, Renee Barnard, Angie Smith, Tammy Bowman, Ginger Fletcher, Leonard Gibson, Bettye Bambarger, and Martha Stokes.

Jeff Long spoke to the board briefly regarding the Federal Trade Commission versus the North Carolina Dental Board.

Imposter/Fraud Alert-

Discussion was held regarding adding an Imposter/Fraud tab on our website so that the public would know of people stating they are licensed when they aren't.

Tammy Bowman motioned to add a list of all licensed administrators and their current status to the website that would list the licensee name, license number, and current license status, Martha Stokes seconded the motion. There was no discussion and the motion was unanimously approved by, Renee Barnard, Angie Smith, Tammy Bowman, Ginger Fletcher, Leonard Gibson, Bettye Bambarger, and Martha Stokes.

Renee Barnard still wants a tab/page that shows Imposter/Frauds. Discussion was held.

Renee Barnard motioned to add a tab/page to the website titled Imposter/ Fraud Alert with an explanation. Imposters will be posted on the website after board approval from this point forward, Tammy Bowman seconded the motion. A disclaimer similar to the board of nursing's will be added. There was no discussion and the motion was unanimously approved by, Renee Barnard, Angie Smith, Tammy Bowman, Ginger Fletcher, Leonard Gibson, Bettye Bambarger, and Martha Stokes.

Old Business: Amy Findley gave a brief report on the statute changes.

The board May meeting adjourned at 2:33pm.

Approved by: _____
Ginger Fletcher, Chair

Prepared by: _____
Amy Findley, Executive Director