

Alabama Board of Examiners of Assisted Living Administrators
Regular Board Meeting

Date: Tuesday, June 14, 2016
Time: 9:30 a.m.

Place: 2740 Zelda Road, Ste. 3B
Montgomery, AL

Members Present: Mr. Roger Cooper
Ms. Angie Smith
Ms. Tammy Bowman
Mr. Renee Barnard
Ms. Sue Jackson
Ms. Tara Odom
Ms. Carol Knight

Via Conference Call: n/a

Members Absent: n/a

Others Present: Ms. Amy Findley, Executive Director
Mr. Todd Hughes

Call to Order: The regular meeting of the Board was called to order at 9:30 a.m. by Chair, Angie Smith.

Welcome New Board Members: Roger Cooper, Sue Jackson and Carol Knight have been recently appointed by the Governor to serve on the BOEALA Board. Roger Cooper, Sue Jackson and Carol Knight read the Board Member Oath.

Sue Jackson has been appointed as a consumer member, Roger Cooper has been appointed as an assisted living administrator representative. Carol Knight has been appointed as the nursing home representative.

Ginger Fletcher was serving as the Vice-Chair and is no longer a board member.

Carol Knight motioned to elect Renee Barnard as Vice-Chair, Sue Jackson seconded the motion. There was no discussion and the motion was unanimously approved by, Carol Knight, Angie Smith, Tammy Bowman, Roger Cooper, Renee Barnard, Tara Odom and Sue Jackson.

Agenda: Tara Odom motioned to approve the agenda as presented, Renee Barnard seconded the motion. There was no discussion and the motion was unanimously approved by, Carol Knight, Angie Smith, Tammy Bowman, Roger Cooper, Renee Barnard, Tara Odom and Sue Jackson.

CEU Audit: Amy Findley presented the board with the most current CEU Audit's preformed.

Shellee Blaxton from Hospice of North Alabama entered the meeting at 9:38am.

Hospice of North AL had an approved program that Amy Findley went to Huntsville to audit on April 7, 2016. The class had been cancelled without the BOEALA being notified.

Shellee stated that she did not know the BOEALA had approved the seminar due to the email going into her junk file. She didn't notify the board since she didn't think it had been approved.

Shellee Blaxton exited the meeting at 9:45am.

Discussion was held. Tammy Bowman motioned to audit the next approved class for Hospice of North Alabama, Renee Barnard seconded the motion. There was no discussion and the motion was unanimously approved by, Carol Knight, Angie Smith, Tammy Bowman, Roger Cooper, Renee Barnard, Tara Odom and Sue Jackson.

Steve Morse and Laura Maiberger from Covenant Care entered the meeting at 9:48am.

Amy Findley audited a CEU seminar on June 7, 2016 in Daphne, AL. The 2 classes were approved for 1 CEU each. The two presentations only lasted 30 minutes each which resulted in administrators getting 2.0 CEUs for a 1 hour presentation.

Steve and Laura gave the board an action plan for future seminars. They plan to have all speakers sign forms stating they understand the CEU guidelines. The board asked them several questions.

Steve and Laura exited the meeting at 9:55am.

Discussion was held. Tara Odom motioned to audit the next 2 CEU classes sponsored by Covenant Care, Sue Jackson seconded the motion. There was no discussion and the motion was unanimously approved by, Carol Knight, Angie Smith, Tammy Bowman, Roger Cooper, Renee Barnard, Tara Odom and Sue Jackson.

Background Checks for Review: Amy Findley presented the board with a background check for review.

This is the same background check the board reviewed in March. He check "No" to the felony/misdemeanor question, so the board denied it for him not being truthful.

1) 020462 – misdemeanor/felony on background check, applicant checked "yes" to the question on the application.

020462 entered the meeting at 10:10am. He gave the board info regarding his background and employment history.

020462 exited the meeting at 10:25am. Discussion was held.

Tammy Bowman motioned to approve the application of 020462, Carol Knight seconded the motion. There was no discussion and the motion was approved by Carol Knight, Angie Smith, Tammy Bowman, Tara Odom and Sue Jackson. Roger Cooper and Renee Barnard voted No.

Discussion was held regarding what type of questions are asked on the application for licensure. Amy Findley will email the board the current application so it can be discussed at the next board meeting.

Legal Counsel Report: 2016-0419-01 agreed to the terms of the consent decree offered.

Sue Jackson motioned to approve the consent decree for 2016-0419-01, Roger Cooper seconded the motion. There was no discussion and the motion was unanimously approved by, Carol Knight, Angie Smith, Tammy Bowman, Roger Cooper, Renee Barnard, Tara Odom and Sue Jackson.

Annie Dunson, Allison Jenkins, Rizalina Nichols and Sherry Venerable all surrendered their licenses.

Minutes for Approval: The board was submitted the minutes from March 2, 2016.

Renee Barnard motioned to approve the minutes as distributed, Tammy Bowman seconded the motion. There was no discussion and the motion was unanimously approved by, Carol Knight, Angie Smith, Tammy Bowman, Roger Cooper, Renee Barnard, Tara Odom and Sue Jackson.

New Business: A) Bettye Bambarger resigned as a consumer board member effective 4/12/16. The Governor's office is aware that someone needs to be appointed.

B) Restructure Committees: The committees need replacements for the board members who are no longer on the board.

240 Hour Internship Committee – Tara Odom
Emergency Permit Committee: Carol Knight
CEU Committee – Sue Jackson (Alt – Roger Cooper)

C) Holly Beverly has been hired as the Administrative Assistant. She started in April and is doing a fantastic job.

Old Business: NHA training was discussed. Renee Barnard gave the board an update.

The June board meeting adjourned at 11:32 am.

Approved by: _____
Angie Smith, Chair

Prepared by: _____
Amy Findley, Executive Director