

Alabama Board of Examiners of Assisted Living Administrators  
Called Board Meeting

Date: Thursday, April 12, 2007  
Time: 10:00 a.m.

Place: 5921 Carmichael Rd.  
Montgomery, AL

Members Present: Mr. T. E. Cummings  
Ms. Bridget Hammett  
Ms. Mamie Mahone, Chair  
Dr. Gloria Walker  
Mr. David Wilbanks

Others Present: Ms. Bettie Carmack, Attorney General Representative; Anetha Robinson, Executive Director

**Call to Order:** The regular meeting of the Board was called to order at 10:02 a.m. by chairperson, Mamie Mahone.

**Agenda:** Ms. Findley requested to have her interview moved up on the agenda because of previously scheduled meeting. Also, budget update was added under other business. Item six was moved to Item four and Budget Update was added under Item seven. Ms. Hammett motioned to approve the agenda with amendments. Mr. Cummings seconded the motion. No opposition. Motion carried unanimously.

**Minutes from the March 9, 2007 meeting:** Mr. Cummings motioned to approve the minutes with amendments. Ms. Hammett seconded the motion. No opposition. Motion carried.

Ms. Hammett motioned to enter Executive Session to interview Ms. Findley for the executive director position with the Board. Mr. Cummings seconded the motion. No opposition. Motion carried. The executive session was entered at 10:16 a.m. [Anetha exited the meeting.]

**Interview with Ms. Findley for the Executive Director position:** Dr. Walker made a motion to hire Amy Findley as Executive Director per the agreed contract with the Association. Mr. Wilbanks seconded the motion. No opposition. Motion carried.

Mr. Cummings made a motion to end the executive session at 10:48 a.m. Mr. Wilbanks seconded the motion. No opposition. Motion carried.

[Anetha re-entered the meeting.]

**Administrators Listing for ADPH:** It was noted that the Alabama Department of Public Health's list may be more accurate than the list compiled by the Board because it is a requirement for administrator's to submit changes to the

Department. Submitting the list to the Department was a courtesy provided by the Board.

**Quarterly Reports:** Per information from the Board's Senior Budget Analyst, Doryan Holt, the cash receipt balance as of today, April 12, 2007, is \$11,384.09.

**Other Business:** The contracts are currently awaiting approval. The Board has been paying \$2,200 for rent since February, 2007.

Ms. Carmack went on record stating that she has not seen or reviewed any contracts presently signed by the Board. The Attorney General's Office will not be held liable if anything goes wrong.

Dr. Walker motioned to adjourn the meeting at 11:12 a.m. Ms. Hammett seconded the motion. No opposition. Motion carried.

Approved by: \_\_\_\_\_  
Mamie Mahone, Chairwoman

Prepared by: \_\_\_\_\_  
Anetha D. Robinson, Executive Director