

Alabama
Board of Examiners of Assisted Living Administrators

Called Board Meeting

Date: Friday, September 24, 2004
Time: 12:05 p.m.

Place: 400 South Union St.
Montgomery, AL

Members Present: Eddie Cummings, presiding
Susan Durden
Bridget Cox Hammett
Kathy Tankersley
Gloria Walker

Others Present: Elizabeth R. Nolen, attorney, Office of Attorney General ; Christy Baynes,
Executive Director

Members Absent: Mark Manning
Mamie Mahone
Jimmy Davis
Susan DePaola

Call to Order: The called Board Meeting of the Board of Examiners of Assisted Living Administrators was called to order by the vice chair, Kathy Tankersley, at 12:05 p.m. It was noted that five of the nine board members were in attendance. Also present was Christy Baynes, Executive Director of Board of Examiners of Assisted Living Administrators. Elizabeth R. Nolen, the board's representative from the Office of Attorney General was also in attendance.

Agenda: After reviewing the agenda for today's meeting, Bridget Hammett made a motion to adopt the agenda as written for this meeting. The motion was seconded by Kathy Tankersley and unanimously approved by Susan Durden, Eddie Cummings, Kathy Tankersley, Bridget Hammett and Gloria Walker by a show of hands.

Exigent Circumstance/Alternative Continuing Education Plan: Christy Baynes reviewed the *Plan (see attached)* presented to the Board via fax on September 22, 2004. Elizabeth Nolen introduced the addition of the following statement to the plan, "ORGANIZATION desiring to conduct a self-study program may only do so under exigent circumstances to be approved by the Board of Examiners Education Committee". This statement allows the Board of Examiners to approve exigent circumstances presented to the Board of Examiners by ORGANIZATION on a case-by-case basis. The natural disaster, Hurricane Ivan, that affected the state of Alabama on September 16, 2004, was presented as one of these cases where an ORGANIZATION's program affected by this storm has the approval to authorize a self-study program for pre-registered participants.

Gloria Walker made a motion to accept the *Exigent Circumstance/Alternative Continuing Education Plan*. This motion was seconded by Susan Durden. There was no further discussion and the motion was unanimously approved by Susan Durden, Eddie Cummings, Kathy Tankersley, Bridget Hammett and Gloria Walker by a show of hands.

Adjournment: Bridgett Hammett made a motion, seconded by Susan Durden to adjourn the regular board meeting of the Alabama Board of Examiners of Assisted Living Administrators at 12:15 p.m. This motion was unanimously approved by the Board.

Submitted by: _____
Date

Signature: _____
Executive Director

Approved by Board: _____
Date

Signature: _____
Chair