



Alabama Board of  
Examiners of Assisted Living  
Administrators

**May 2009 Edition**

Alabama Board of Examiners of  
Assisted Living Administrators  
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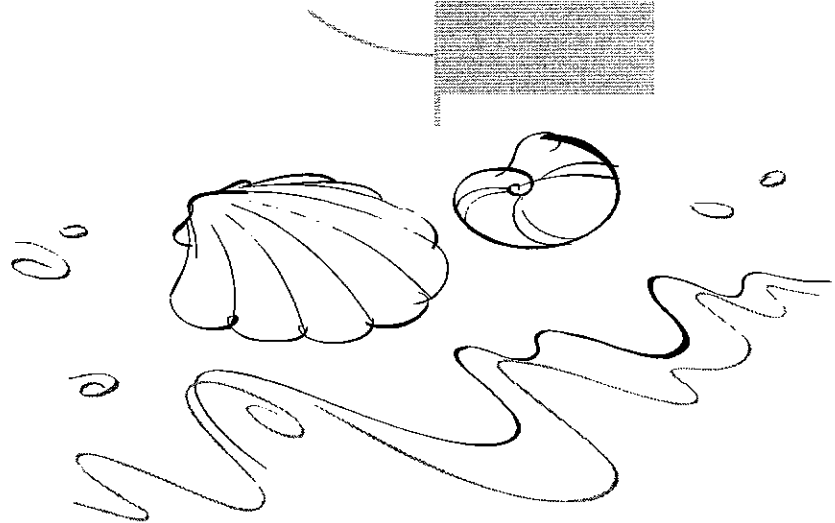
**Included in this issue:**

- 1) Upcoming Test Dates
- 2) Approved CEU Courses
- 3) License Renewal Info
- 4) Proposed Rule Changes

**ATTACHED**

List of courses that have been  
pre-approved by the BOE as of  
May 27, 2009.

# BOEALA Newsletter



## Online CEUs

Category I licensees may obtain a total of 6 hours online and Category II licensees may obtain a total of 9 hours online.

[www.easyceu.com](http://www.easyceu.com) or [www.nabweb.org](http://www.nabweb.org)

Any certificate you receive for online CEUs must be submitted with your renewal or faxed to the BOE office.

## UPCOMING TESTING AND TRAINING DATES

<u>Dementia Training:</u>	<u>Section A Exams:</u>	<u>AIT &amp; Section B Exams:</u>
July 14, 2009	July 15, 2009	August 11-13, 2009
October 6, 2009	October 7, 2009	November 10-12, 2009

All applications must be postmarked 30 days prior to the Section A Exam.

A limited number of spaces are available.

**Board of Examiners**

Assisted Living Administrator

Representatives

Rita VanDyke  
Green Oaks Inn  
Florence

Dale Law  
Noble Manor  
Troy

Vivian Readus  
Fair Haven  
Dothan

Sherry Stone  
Sturgis Hall/John Knox Manor  
Montgomery

Andy Clements  
Mt. Royal Towers  
Birmingham

Nursing Home Administrator

Representative

Cindy Lewis  
Woodland Haus  
Cullman

Physician Representative

Vacant

Consumer Representatives

Tommy McKinnon, Vice-Chair  
Baptist Health  
Montgomery

George Smith  
St. Clair Services  
Birmingham

**CEU PRE-APPROVED PROGRAMS**

Attached to this newsletter is a list of the programs that have been pre-approved by the BOE for continuing education credit.

**Therefore, please note that the BOE does not mail out listings of pre-approved programs but instead will keep a current list of pre-approved programs on our website: [www.boeala.state.al.us](http://www.boeala.state.al.us) .**

Click on the menu "Course Approval" and then you may click on a particular month and the pre-approved programs occurring during that month will be listed below. If you click on a particular month and nothing happens, that means that no programs have yet to be pre-approved for that month.

If you do not have access to the internet, feel free to call the BOE office every month or so and have a list of pre-approved programs faxed to you.

If you have questions about the pre-approval process or the website, be sure to call the BOE office.



**BOEALA Email Database**

The BOEALA has created a BOEALA Email Database. To help me get this accomplished, please fill out the form below and fax this page to (334) 271-2420 or email your information to:

Amy.Findley@boeala.alabama.gov

Name: \_\_\_\_\_

License #: \_\_\_\_\_

Email Address: \_\_\_\_\_

This will help keep everyone informed of important information.

**LICENSE RENEWAL**

It is very important to keep up with the expiration date of your license and keep track of the continuing education hours you obtain throughout the year. The day and month of your expiration date will be the same every year.

When you receive your license renewal application in the mail the month prior to your expiration date, be sure you obtain all required continuing education hours by your expiration date and make sure your renewal application and fee is postmarked on or before the expiration date of your license.

If you have any questions about this process, please feel free to call the BOE office.

**You must send a copy of the facility license and business license in which you are employed with your renewal application before it can be processed.**



## BOEALA Rules Changes

The following list of rules changes were effective May 22, 2009.

135-X-3-.01     Meetings of the Board.

The Board shall hold not less than four meetings each year. The Board shall meet quarterly as posted on the Board of Examiners' website or as notified in the Alabama Administrative Monthly.

135-X-5-.02     Pre-Examination Requirement and Conditions Precedent.

3.       The person must be a citizen of the United States or, if not a citizen of the United States, a person who is legally present in the United States with appropriate documentation from the federal government.

All applicants must submit a business license for any facility in which he/she is employed.

135-X-5-.03     Application for Examination.

(5)       An application for examination will expire 90 days from the date approved. After the expiration date, the applicant will be required to resubmit a new application and will be responsible for all applicable fees.

135-X-7-.01     Licenses.

(1)       A provisional Category I Assisted Living Administrator license shall be issued to Board approved applicants who pass Section A of the Category I examination. This provisional license qualifies the licensee to temporarily administer an assisted living facility, as defined in Rule No. 135-X-2-.01 (e) of these Rules and Regulations, until the provisional license expires and becomes void nine (9) months from the date issued by the Board, or the provisional license becomes void upon the denial of an initial application. A provisional Category I licensee who completes the required classroom training as set forth in Rule No. 135-X-5-.01 (2)(a) of these Rules and Regulations and passes Section B of the Category I examination, shall be issued a Category I Assisted Living Administrator license. This license shall qualify the licensee to administer an assisted living facility and must be renewed annually.

(a)       Any person currently employed at an assisted living facility is authorized to apply for license renewal only if said facility that employs the licensee is licensed by the Alabama Department of Public Health. All applicants seeking a renewal license must submit the business license of the facility in which he/she is employed.

(6)       Failure to secure an annual renewal of a license based on a failure to meet the continuing education requirements shall result in the expiration of the license. An expired license may not be "reactivated". All persons holding an expired license shall be required to submit a new application and follow all procedures for licensure of a new applicant. In addition, any applicant whose license has previously expired is subject to the payment of a reapplication fee.

135-X-13-.01    Fees

(12)    A reapplication fee (\$150.00)

(13)    A replacement license fee (\$25.00)

**Date: June 2, 2009**

**Sponsor: Elder Law Advocates**

Program: "Life Care Planning"

Location: Elder Law Advocates Office, Birmingham, AL

Approved For: Total of 2.0 contact hours; 0.0 hours may be applied toward the Category II requirement for cognitive impairment/dementia education

Contact Person: Christy Baynes (205) 970-9325

*The program sponsor is responsible for sending the BOE a master list of all attendees who are licensed A.L.A.s with the number of hours attended.*

**Date: June 2-4, 2009**

**Sponsor: Cottage Senior Living**

Program: "A Retreat for Renewal: New Advances & Best Practices in Assisted Living"

Location: Joe Wheeler State Park, Rogersville, AL

Approved For: Total of 18.0 contact hours; 6.0 hours may be applied toward the Category II requirement for cognitive impairment/dementia education

Contact Person: Kim Draper (256) 536-5992

*The program sponsor is responsible for sending the BOE a master list of all attendees who are licensed A.L.A.s with the number of hours attended.*

**Date: June 4, 2009**

**Sponsor: Innerfit Physical Therapy & AlaCare Home Health & Hospice**

Program: "Caring for Patients with Fibromyalgia"

Location: Turenne PharMedCo Office, Montgomery, AL

Approved For: Total of 2.0 contact hours; 0.0 hours may be applied toward the Category II requirement for cognitive impairment/dementia education

Contact Person: Heather Freese (334) 318-9258

*The program sponsor is responsible for sending the BOE a master list of all attendees who are licensed A.L.A.s with the number of hours attended.*

**Date: June 5, 2009**

**Sponsor: Mobile Technical Institute**

Program: "Conflict Management Essentials"

Location: Mobile Technical Institute, Mobile, AL

Approved For: Total of 3.0 contact hours; 0.0 hours may be applied toward the Category II requirement for cognitive impairment/dementia education

Contact Person: Mary White (251) 478-6848

*The program sponsor is responsible for sending the BOE a master list of all attendees who are licensed A.L.A.s with the number of hours attended.*

**Date: June 9, 2009**

**Sponsor: Management Training Program**

Program: "Team Development II"

Location: Management Training Program Office, Hoover, AL

Approved For: Total of 6.0 contact hours; 0.0 hours may be applied toward the Category II requirement for cognitive impairment/dementia education

Contact Person: William Garove, PhD. (205) 979-0471

*The program sponsor is responsible for sending the BOE a master list of all attendees who are licensed A.L.A.s with the number of hours attended.*

**Date: June 9, 2009**

**Sponsor: Mobile Technical Institute**

Program: "Buyer Driven Selling"

Location: MTI Office, Mobile, AL

Approved For: Total of 6.0 contact hours; 0.0 hours may be applied toward the Category II requirement for cognitive impairment/dementia education

Contact Person: Mary White (251) 478-6848

*The program sponsor is responsible for sending the BOE a master list of all attendees who are licensed A.L.A.s with the number of hours attended.*

**Date: June 10, 2009**

**Sponsor: Management Training Program**

Program: "Managing Stress & Burnout"

Location: Management Training Program Office, Hoover, AL

Approved For: Total of 6.0 contact hours; 0.0 hours may be applied toward the Category II requirement for cognitive impairment/dementia education

Contact Person: William Garove, PhD. (205) 979-0471

*The program sponsor is responsible for sending the BOE a master list of all attendees who are licensed A.L.A.s with the number of hours attended.*

**Date: June 10, 2009**

**Sponsor: Baptist Princeton**

Program: "5th Annual Geriatric Conference"

Location: Haynes Building, Birmingham, AL

Approved For: Total of 6.0 contact hours; 0.0 hours may be applied toward the Category II requirement for cognitive impairment/dementia education

Contact Person: Jessica Mays (205) 783-3618

*The program sponsor is responsible for sending the BOE a master list of all attendees who are licensed A.L.A.s with the number of hours attended.*

**Date: June 11, 2009**

**Sponsor: Management Training Program**

Program: "Essentials of Supervision"

Location: Management Training Program Office, Hoover, AL

Approved For: Total of 6.0 contact hours; 0.0 hours may be applied toward the Category II requirement for cognitive impairment/dementia education

Contact Person: William Garove, PhD. (205) 979-0471

*The program sponsor is responsible for sending the BOE a master list of all attendees who are licensed A.L.A.s with the number of hours attended.*

**Date: June 11, 2009**

**Sponsor: Mobile Technical Institute**

Program: "Buyer Driven Selling"

Location: MTI Office, Mobile, AL

Approved For: Total of 6.0 contact hours; 0.0 hours may be applied toward the Category II requirement for cognitive impairment/dementia education

Contact Person: Mary White (251) 478-6848

*The program sponsor is responsible for sending the BOE a master list of all attendees who are licensed A.L.A.s with the number of hours attended.*

**Date: June 12, 2009**

**Sponsor: SARCOA**

Program: "Summer Workshop -- Counting Your Pennies"

Location: SARCOA Office, Dothan, AL

Approved For: Total of 5.0 contact hours; 0.0 hours may be applied toward the Category II requirement for cognitive impairment/dementia education

Contact Person: Martha Anderson (334) 793-6843

*The program sponsor is responsible for sending the BOE a master list of all attendees who are licensed A.L.A.s with the number of hours attended.*

**Date: June 12, 2009**

**Sponsor: South Central AL Development Commission**

Program: "Caregiver & Elder Abuse Workshop"

Location: Greater St. Mark Missionary Baptist Church, Tuskegee, AL

Approved For: Total of 4.5 contact hours; 0.0 hours may be applied toward the Category II requirement for cognitive impairment/dementia education

Contact Person: Karen Crawford or Mary Wedgeworth (334) 244-6903

*The program sponsor is responsible for sending the BOE a master list of all attendees who are licensed A.L.A.s with the number of hours attended.*

**Date: June 12, 2009**

**Sponsor: Management Training Program**

Program: "Managing Organizational Change"

Location: Management Training Program Office, Hoover, AL

Approved For: Total of 6.0 contact hours; 0.0 hours may be applied toward the Category II requirement for cognitive impairment/dementia education

Contact Person: William Garove, PhD. (205) 979-0471

*The program sponsor is responsible for sending the BOE a master list of all attendees who are licensed A.L.A.s with the number of hours attended.*

**Date: June 16, 2009**

**Sponsor: Assisted Living Association of Alabama**

Program: "Risk Management in Assisted Living"

Location: Kelley Place, Enterprise, AL

Approved For: Total of 2.0 contact hours; 0.0 hours may be applied toward the Category II requirement for cognitive impairment/dementia education

Contact Person: ALAA (800) 826-9410

*The program sponsor is responsible for sending the BOE a master list of all attendees who are licensed A.L.A.s with the number of hours attended.*

**Date: June 17, 2009**

**Sponsor: Assisted Living Association of Alabama**

Program: "Risk Management in Assisted Living"

Location: Catherine Place, Daphne, AL

Approved For: Total of 2.0 contact hours; 0.0 hours may be applied toward the Category II requirement for cognitive impairment/dementia education

Contact Person: ALAA (800) 826-9410

*The program sponsor is responsible for sending the BOE a master list of all attendees who are licensed A.L.A.s with the number of hours attended.*

**Date: June 18, 2009**

**Sponsor: Hill Educational Services**

Program: "Alzheimer's Disease & Dementia Care"

Location: Bessemer Civic Center, Bessemer, AL

Approved For: Total of 7.0 contact hours; 7.0 hours may be applied toward the Category II requirement for cognitive impairment/dementia education

Contact Person: Carol Hill (205) 337-1807

*The program sponsor is responsible for sending the BOE a master list of all attendees who are licensed A.L.A.s with the number of hours attended.*

**Date: June 24, 2009**

**Sponsor: Troy University Dothan Campus**

Program: "Nutrition Plan for People with Diabetes"

Location: Troy University, Dothan AL

Approved For: Total of 6.0 contact hours; 0.0 hours may be applied toward the Category II requirement for cognitive impairment/dementia education

Contact Person: Kathy Farley (334) 983-6556 ext. 420

*The program sponsor is responsible for sending the BOE a master list of all attendees who are licensed A.L.A.s with the number of hours attended.*

**Date: June 24, 2009**

**Sponsor: South Central AL Development Commission**

Program: "Health & Resident Care Workshop"

Location: Luverne Health & Rehab, Luverne, AL

Approved For: Total of 5.0 contact hours; 2.0 hours may be applied toward the Category II requirement for cognitive impairment/dementia education

Contact Person: Karen Crawford (334) 244-6903

*The program sponsor is responsible for sending the BOE a master list of all attendees who are licensed A.L.A.s with the number of hours attended.*

**Date: June 26, 2009**

**Sponsor: Wallace Community College**

Program: "Legal Accountability for the Healthcare Professional"

Location: Wallace CEWD Room 101, Dothan, AL

Approved For: Total of 6.0 contact hours; 0.0 hours may be applied toward the Category II requirement for cognitive impairment/dementia education

Contact Person: Connie Shepherd (334) 556-2205

*The program sponsor is responsible for sending the BOE a master list of all attendees who are licensed A.L.A.s with the number of hours attended.*

**Date: July 7, 2009**

**Sponsor: Troy University Dothan Campus**

Program: "Prevention & Treatment of Common Back Problems"

Location: Troy University, Dothan AL

Approved For: Total of 4.0 contact hours; 0.0 hours may be applied toward the Category II requirement for cognitive impairment/dementia education

Contact Person: Kathy Farley (334) 983-6556 ext. 420

*The program sponsor is responsible for sending the BOE a master list of all attendees who are licensed A.L.A.s with the number of hours attended.*

**Date: July 22, 2009**

**Sponsor: Troy University Dothan Campus**

Program: "Dementia: Management & Care"

Location: Troy University, Dothan AL

Approved For: Total of 6.0 contact hours; 6.0 hours may be applied toward the Category II requirement for cognitive impairment/dementia education

Contact Person: Kathy Farley (334) 983-6556 ext. 420

*The program sponsor is responsible for sending the BOE a master list of all attendees who are licensed A.L.A.s with the number of hours attended.*

**Date: July 24, 2009**

**Sponsor: Covenant Hospice**

Program: "Summer Education Series 2009"

Location: Providence Hospital, Mobile, AL

Approved For: Total of 8.0 contact hours; 1.0 hours may be applied toward the Category II requirement for cognitive impairment/dementia education

Contact Person: Phyllis Shontell (251) 478-8671

*The program sponsor is responsible for sending the BOE a master list of all attendees who are licensed A.L.A.s with the number of hours attended.*

**Date: July 31, 2009**

**Sponsor: Mobile Technical Institute**

Program: "Sexual Harassment Prevention: A Management Perspective"

Location: Mobile Technical Institute, Mobile, AL

Approved For: Total of 3.75 contact hours; 0.0 hours may be applied toward the Category II requirement for cognitive impairment/dementia education

Contact Person: Mary White (251) 478-6848

*The program sponsor is responsible for sending the BOE a master list of all attendees who are licensed A.L.A.s with the number of hours attended.*

**Date: August 1, 2009**

**Sponsor: Wallace Community College**

Program: "Are We There Yet? The Middle Aged?"

Location: Wallace CEWD Room 101, Dothan, AL

Approved For: Total of 6.0 contact hours; 0.0 hours may be applied toward the Category II requirement for cognitive impairment/dementia education

Contact Person: Connie Shepherd (334) 556-2205

*The program sponsor is responsible for sending the BOE a master list of all attendees who are licensed A.L.A.s with the number of hours attended.*

**Date: August 8, 2009**

**Sponsor: Troy University Dothan Campus**

Program: "Prevention & Treatment of Common Back Problems"

Location: Troy University, Dothan AL

Approved For: Total of 4.0 contact hours; 0.0 hours may be applied toward the Category II requirement for cognitive impairment/dementia education

Contact Person: Kathy Farley (334) 983-6556 ext. 420

*The program sponsor is responsible for sending the BOE a master list of all attendees who are licensed A.L.A.s with the number of hours attended.*

**Date: August 12, 2009**



**Sponsor: US Foodservice**

Program: "ServSafe Food Protection Management Certification"

Location: US Foodservice Office, Montgomery, AL

Approved For: Total of 6.0 contact hours; 0.0 hours may be applied toward the Category II requirement for cognitive impairment/dementia education

Contact Person: Pam Polk, RD, LD (334) 286-5242

*The program sponsor is responsible for sending the BOE a master list of all attendees who are licensed A.L.A.s with the number of hours attended.*

**Date: August 14, 2009**

**Sponsor: Wallace Community College**

Program: "Family Violence & The Healthcare Professional"

Location: Wallace CEWD Room 101, Dothan, AL

Approved For: Total of 6.0 contact hours; 0.0 hours may be applied toward the Category II requirement for cognitive impairment/dementia education

Contact Person: Connie Shepherd (334) 556-2205

*The program sponsor is responsible for sending the BOE a master list of all attendees who are licensed A.L.A.s with the number of hours attended*

**Date: August 19, 2009**

**Sponsor: Troy University Dothan Campus**

Program: "Assessment & Management of the Overweight & Obese"

Location: Troy University, Dothan AL

Approved For: Total of 6.0 contact hours; 0.0 hours may be applied toward the Category II requirement for cognitive impairment/dementia education

Contact Person: Kathy Farley (334) 983-6556 ext. 420

*The program sponsor is responsible for sending the BOE a master list of all attendees who are licensed A.L.A.s with the number of hours attended.*

**Date: August 28, 2009**

**Sponsor: Action Pact & Fairhaven Methodist Home**

Program: "Food for Thought"

Location: Birmingham, AL

Approved For: Total of 6.0 contact hours; 0.0 hours may be applied toward the Category II requirement for cognitive impairment/dementia education

Contact Person: Brendan (414) 258-3649

*The program sponsor is responsible for sending the BOE a master list of all attendees who are licensed A.L.A.s with the number of hours attended.*

**Date: August 29, 2009**

**Sponsor: Wallace Community College**

Program: "The Good the Bad & The Ugly: Possible Adverse Effects of Medications"

Location: Wallace CEWD Room 101, Dothan, AL

Approved For: Total of 4.0 contact hours; 0.0 hours may be applied toward the Category II requirement for cognitive impairment/dementia education

Contact Person: Connie Shepherd (334) 556-2205

*The program sponsor is responsible for sending the BOE a master list of all attendees who are licensed A.L.A.s with the number of hours attended*

**Date: September 11, 2009**

**Sponsor: Wallace Community College**

Program: "Why am I so dizzy?"

Location: Wallace CEWD Room 101, Dothan, AL

Approved For: Total of 6.0 contact hours; 0.0 hours may be applied toward the Category II requirement for cognitive impairment/dementia education

Contact Person: Connie Shepherd (334) 556-2205

*The program sponsor is responsible for sending the BOE a master list of all attendees who are licensed A.L.A.s with the number of hours attended*

**Date: September 23, 2009**

**Sponsor: Troy University Dothan Campus**

Program: "HIV & Nutrition: The Interaction"

Location: Troy University, Dothan AL

Approved For: Total of 6.0 contact hours; 0.0 hours may be applied toward the Category II requirement for cognitive impairment/dementia education

Contact Person: Kathy Farley (334) 983-6556 ext. 420

*The program sponsor is responsible for sending the BOE a master list of all attendees who are licensed A.L.A.s with the number of hours attended.*

**Date: October 1, 2009**

**Sponsor: Mobile Technical Institute**

Program: "Internal Investigation Essentials"

Location: Mobile Technical Institute, Mobile, AL

Approved For: Total of 3.0 contact hours; 0.0 hours may be applied toward the Category II requirement for cognitive impairment/dementia education

Contact Person: Mary White (251) 478-6848

*The program sponsor is responsible for sending the BOE a master list of all attendees who are licensed A.L.A.s with the number of hours attended.*

**Date: October 16, 2009**

**Sponsor: Wallace Community College**

Program: "Diagnostic Testing & New Medical Surgical Treatment Options"

Location: Wallace CEWD Room 101, Dothan, AL

Approved For: Total of 6.0 contact hours; 0.0 hours may be applied toward the Category II requirement for cognitive impairment/dementia education

Contact Person: Connie Shepherd (334) 556-2205

*The program sponsor is responsible for sending the BOE a master list of all attendees who are licensed A.L.A.s with the number of hours attended.*

**Date: October 28, 2009**

**Sponsor: Troy University Dothan Campus**

Program: "Slowing Disease Progression: Counseling Elderly Patients on Food Priorities & Nutritional Issues"

Location: Troy University, Dothan AL

Approved For: Total of 6.0 contact hours; 0.0 hours may be applied toward the Category II requirement for cognitive impairment/dementia education

Contact Person: Kathy Farley (334) 983-6556 ext. 420

*The program sponsor is responsible for sending the BOE a master list of all attendees who are licensed A.L.A.s with the number of hours attended.*

**Date: November 4, 2009**

**Sponsor: US Foodservice**

Program: "ServSafe Food Protection Management Certification"

Location: US Foodservice Office, Montgomery, AL

Approved For: Total of 6.0 contact hours; 0.0 hours may be applied toward the Category II requirement for cognitive impairment/dementia education

Contact Person: Pam Polk, RD, LD (334) 286-5242

*The program sponsor is responsible for sending the BOE a master list of all attendees who are licensed A.L.A.s with the number of hours attended.*

**Date: November 4, 2009**

**Sponsor: Troy University Dothan Campus**

Program: "Chemicals in Our Food"

Location: Troy University, Dothan AL

Approved For: Total of 6.0 contact hours; 0.0 hours may be applied toward the Category II requirement for cognitive impairment/dementia education

Contact Person: Kathy Farley (334) 983-6556 ext. 420

*The program sponsor is responsible for sending the BOE a master list of all attendees who are licensed A.L.A.s with the number of hours attended.*

**Date: December 15, 2009**

**Sponsor: Mobile Technical Institute**

Program: "Internal Investigation Essentials"

Location: Mobile Technical Institute, Mobile, AL

Approved For: Total of 3.0 contact hours; 0.0 hours may be applied toward the Category II requirement for cognitive impairment/dementia education

Contact Person: Mary White (251) 478-6848

*The program sponsor is responsible for sending the BOE a master list of all attendees who are licensed A.L.A.s with the number of hours attended.*

**Date: December 17, 2009**

**Sponsor: Mobile Technical Institute**

Program: "Foundations of Supervision"

Location: Mobile Technical Institute, Mobile, AL

Approved For: Total of 6.0 contact hours; 0.0 hours may be applied toward the Category II requirement for cognitive impairment/dementia education

Contact Person: Mary White (251) 478-6848

*The program sponsor is responsible for sending the BOE a master list of all attendees who are licensed A.L.A.s with the number of hours attended.*