

BOEALA Board Minutes

11:03 AM – CST

Nov 16, 2023

Alabama Board of Examiners of Assisted Living Administrators Board Meeting

With proper and required notice having been provided to the Alabama Secretary of State's Office along with posting on the websites of the Alabama Secretary of State and the Alabama Board of Examiners of Assisted Living Administrators was held Thursday, Nov 16th, 2023, from 60 Commerce Street, Suite 1440, Montgomery, Alabama. The meeting was called to order at 11:03 am by Chairperson, Rebecca Dennis.

A quorum having been established and maintained; the following Board members were present:

1. Sue Jackson
2. Jill Benefield
3. Rebecca Dennis
4. Sandy Brackin
5. Michelle Kelley
6. Brandi Bach
7. Jimmie Ann Campbell

Also present, Claire Austin, Executive Director, Will Parker, Administrative Support, and Jim Sasser, Board Legal Counsel via zoom.

All voted in favor and the agenda was approved. The reading of the minutes from the Aug 24th, 2023, was mentioned to be approved by Sue Jackson and seconded by Jill Benefield. All voted in favor and the minutes were approved.

Rebecca Dennis, Chairman, there was a representative from the group that did our website to update us on the progress of getting it more user friendly and professional. Also, the need for the website to update weekly is being worked on. Jill Benefield would be the BOE representative to get back on phone with website people to see how things were moving.

Claire Austin, acting Executive Director, welcomed Brandi Bach as new BOE member from Pheonix Senior Living. Several board members asked how much longer they would be serving, and Claire stated until they were reappointed. She also stated that she had several names at the governor's office she knew of waiting to be appointed. It was requested that Claire send out the application for licensing to all BOE members to review and make changes for discussion at February board meeting. It was also asked that the regulatory committee meet in Jan to finish the review of the last Cat II test. The meeting was set in Birmingham for Jan 9th, 2024.

Will Parker presented the Financial Report from January to Dec 2023, as well as with a detailed status on the finances of the Board. Will Parker stated that the board is financially healthy with most expenses being internal. Rebecca Dennis made the motion to accept financials and Jill Benefield 2nd. All approved. Motion carried.

General Council, Jim Sasser, informed the group that Claire Austin's contract had been approved. No other news.

Old Business:

Regulations committee to also review the last section B test and have it ready for testing. This meeting is set for Jan 9th, 2024.

New Business:

Election of new officers:

Nominations were made:

Jill Benefield to be Chairperson and 1st by Sue Jackson and 2nd by Sandy Brackin.

Sandy Brackin to be Vice Chairperson 1st by Jill Benefield and 2nd by Michelle Kelley

Michelle Kelley to be Secretary 1st by Sandy Brackin and 2nd by Jill Benefield.

Roll call votes were held for each position, and all carried with no opposition.

Also, the Investigation Committee was voted on to be Brandi Bach and Jill Benefield and Education Committee to be Sandy Brackin and Judith Thornton. This too was voted on and carried no opposition.

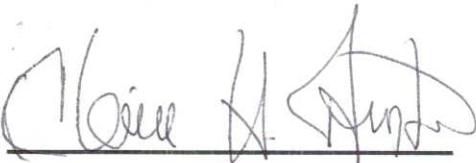
After that discussion, there was no more old/new business to discuss. The next board meeting will be February 15th, 2024, at 11:00am.

Motion to adjourn by Sandy Brackin and 1st Sue Jackson and Jill Benefield 2nd motioned. The meeting was adjourned at 12:34 pm.



Jill Benefield

Chairman - BOEALA



Claire H. Austin

Executive Director - BOEALA