

BOEALA Board Minutes

1:30PM – CST

May 12th, 2022

VIRTUAL VIA ZOOM or In Person

With proper and required notice having been provided to the Alabama Secretary of State's Office along with posting on the websites of the Alabama Secretary of State and the Alabama Board of Examiners of Assisted Living Administrators was held on Thursday, May 12th, 2022, from 60 Commerce Street, Suite 1440, Montgomery, Alabama. The meeting was called to order at 1:19 p.m. by Chairperson Sue Jackson .

A quorum having been established and maintained; the following Board members were present:

Sue Jackson

Jill Benefield

Jimmie Ann Campbell

Coretha Slayton

Rebecca Dennis

Sandy Brackin

Michelle Kelley

Also present was Claire Austin, Executive Director, Will Parker, Administrative Support, Clara Casalino, Recorder and Jim Sasser, Board Legal Counsel.

The motion to approve the agenda was made by Jill Benefield and seconded by Sandy Brackin. All voted in favor and the agenda was approved. The reading of the minutes of the April 20, 2021, meeting was motioned to approve by Jimmie Ann Campbell and seconded by Rebecca Dennis. All voted in favor and the minutes were approved.

Will Parker presented the 2021 end of Year Annual Financial Report as well as the 1st Quarter Financial report with a detailed status on the finances of the board. Will Parker stated that the board is financially healthy with the majority of expenses being internal. Cash receivables have also grown exponentially.

The Chair brought upon the discussion for a vote to approve Jeana Robinson to be the contact for voting on Continuing Education Units. The vote was motioned by Jimmie Ann Campbell and seconded by Rebecca Dennis with the board unanimously approving. There will be 93 people renewing their administrator's licenses in the month of May, which will be streamlined through our new website that is up & running! A discussion began to lower the passing grade for the

administrator's exam to 85% by Claire Austin, with the reasoning that the majority of candidates miss one or two questions and fail the current 90% passing grade. A motion to vote began by Jimmie Ann Campbell and seconded by Sandy Brackin passing unanimously, the conversation will continue next meeting with our regulatory council.

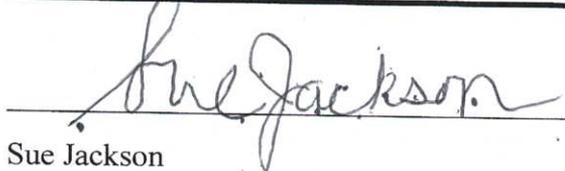
Appointed by the chairperson, the regulatory council will consist of members Jill Benefield, Michelle Kelley, Sandy Brackin, Claire Austin, and Jim Sasser as legal counsel. Sue expressed the need for a survey from seasoned administrators to see how the board can improve.

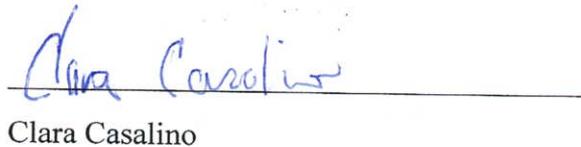
An Executive Session began at 2:17, motioned by Jill Benefield and seconded by Rebecca Dennis with a unanimous vote. Lasting 20 minutes until 2:32.

General counsel Jim Sasser stated that the state department of health found deficiencies in a Birmingham facility. Notifying that in the next meeting there will be discussions for disciplinary action against the facility from the board's recommendation.

There was no old business to discuss. The next board meeting will be September 15th, at 1:30 p.m.. Motion to adjourn by Sandy Brackin seconded by Jimmie Ann Campbell, the meeting was adjourned at 2:41 p.m.

Motion to adjourn the meeting was made by Jill Benefield and seconded by Jimmie Ann Campbell @ 10:58 am.


Sue Jackson


Clara Casalino