

## BOEALA Board Minutes

March 5, 2026

With proper and required notice having been provided to the Alabama Secretary of State's Office and with posting on the websites of the Alabama Secretary of State, and the Alabama Board of Examiners of Assisted Living Administrators (BOEALA), the meeting was called to order by Chairman, Sandy Brackin at 11:03 am.

A quorum was established and maintained: the following Board members were present:

Sandy Brackin, Jill Benefield, Brandi Brach, Sal Lee Sasser Williams, and Rebecca Dennis.

Others in attendance were legal counsel, James Sasser, Claire Austin, Executive Director, Will Parker and Jacki Tucker.

Meeting agenda was approved with a motion by Jill Benefield and seconded by Rebecca Dennis unanimous vote in favor of approving the minutes.

Reading and review of December 2, 2025, minutes. The minutes were approved by a motion by Sal Lee Sasser Williams and seconded by Brandi Bach, all other members voted unanimously to approve the changes in the minutes.

Sandy Brackin gave the Chairman's report positive news regarding regulations with the department and updates SNF. Sal Lee stated that the department had just spoken with the nursing home industry about issue of background checks which everyone seems to have grave concern, hospice admittance, and med tech. Sal Lee Sasser stated that they were approval on most of these items by the department for the nursing home industry. Sandy stated that the Association has halted their work with the department at this time. Then, there was much discussion among the board on the yearly background checks. Parker suggested there might be another avenue in outsourcing these background checks. Brackin stated that she would make herself available to help on any legislative matters regarding this session with Board consolidation.

Austin gave the Executive Director's report. Austin stated that the Legislature will be coming into Session this coming week. Austin stated that Elliot will be back with his bill to consolidate boards therefore; we will need to work on this matter. The training for the year in the different regions has gone very well so far. The past two months it was in Fairhope and Jacki stated the facility did a fantastic job. The next training session will be in Huntsville at Redstone Village for April and May. Jacki has done a great job, and this has appeared so far to be of great benefit to the applicants and the owners of facilities.

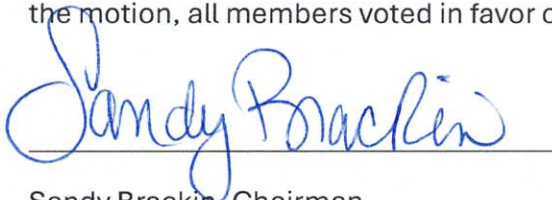
Will Parker gave the financial report. The budget is healthy and sound. This quarter the Board spent \$25,234.09, and the total available balance today is \$304,220.86 is running smoothly. Parker stated that the website is being corrected.

James Sasser gave the General Counsel report. Currently there was one complaint in Jefferson County that seems to have now taken its course and been worked out. Senator Smitherman from Jefferson County got involved due to the nature of this complaint on the facility/and administrator. There was one potential from Shelby County and the complaint in Jefferson County.

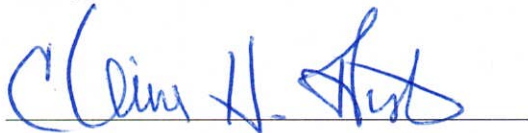
He stated that his legal contract is up for review for the next two years. The board voted to increase his rate from \$190 an hour to \$195 an hour. The motion was made by Jill Benefield and seconded by Sandy Brackin, the board voted unanimously in favor of keeping Mr. Sasser as legal counsel and increasing his hourly rate to \$195.

There was no old business to come before the board.

Under New Business, the meeting was moved from May 14<sup>th</sup> to May 7<sup>th</sup>. At 12:02pm Jill Benefield made a motion to adjourn the meeting and Sal Lee Sasser Williams seconded the motion, all members voted in favor of adjournment.

A handwritten signature in blue ink that reads "Sandy Brackin". The signature is written in a cursive style and is positioned above a horizontal line.

Sandy Brackin, Chairman

A handwritten signature in blue ink that reads "Claire H. Austin". The signature is written in a cursive style and is positioned above a horizontal line.

Claire H. Austin, Executive Director